



State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3000

Open Session Meeting Minutes

**Department of Military Affairs
Classroom 230**

Monday, April 19, 2004

10:05 a.m. – 11:21 a.m.

12:00 p.m. – 12:01 p.m.

Members present: Chair Major General Albert Wilkening (DMA), Ed Gleason (WEM), Mike Metcalf (CapPol), Dave Steingraber (OJA), and Jim Warren (DCI).

Members absent or excused: Ken Baldwin (retired) (DHFS), and David Collins (WSP).

Alternates present: Tom Anderson (DHFS alternate), Mike Kunesh (OJA alternate), Steve Peterson (WEM alternate), and Steven Sell (WSP alternate).

Others present: Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Holly Heggstad (WEM staff), UW-Madison Police Chief Sue Riseling (Wisconsin Chiefs of Police President), Diane Kleiboer (WEM staff), Bill Clare (WEM staff), Al Shanks (WEM staff), Larry Olson (DMA Executive Assistant), Dan Caucutt (DOA staff), Carol Schaefer (DOA staff), LTC Marsh Schlichting (DMA staff), Greg Engle (OJA staff), David Woodbury (DNR staff), Kurt Heuer (Badger Sheriffs), and Jeff Wiswell (Wisconsin Sheriff's & Deputy Sheriff's Association).

First Responders present via teleconference: Chief Bruce Fuerbringer (representing Chief Neil Cameron - Regional Response Team Network), Ken Kortenhof (Oneida County EM Director), Deputy Steve Moe (Polk County), and Ben Schliesman (Kenosha County EM Director).

Quorum present.

Chair Wilkening called the meeting to order at 9:05 a.m. First responder subgroup was teleconferenced into the Council meeting from 9:05 a.m. to 11:08 a.m.

1. Review and approval of minutes of March 16, 2004 open session meeting minutes.

A motion was made by Jim Warren and seconded by Ed Gleason to approve the minutes from the March 16, 2004 open session meeting. **Motion carried.**

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2. Agency updates.

- OJA: Radio interoperability is on schedule. We're moving toward finalizing the '04 grant allocations implementation plan for Department of Homeland Security. We're reviewing the applications for funding eligibility. We're mid-stream in funding cycle.
- CapPol: Thanks to a grant, we have a video link to a number of key state facilities, including the State Fair Park.
- DCI: Nothing significant.
- DHFS: Closed out '03 OJA grant on March 31, 2004. Working with bio-terrorism sub-group. Joint fire and law enforcement meeting. We are setting up an Emergency Health Operating System in B-3 at 1 W. Wilson, focusing on public health emergencies such as SARS and monkeypox.
- WEM: Just completed the Governor's Conference on Emergency Management in Appleton on March 30-31, 2004. On March 29, 2004 WEM and OJA met with the Counties to go over issues, grants and the Strategic Plan, which helped open the lines of communication. We received positive feedback. A key item that the Council needs to be aware of is the interdependency of Critical Infrastructure. We should have someone address this at a future Council meeting. On Critical Buffer Zone Planning – 22 sites in Wisconsin. We are working with counties to meet the June 1, 2004 deadline to develop buffer zone plans. The sum of \$50,000 will be available per site, which can be in-kind services but could also include training and cameras. Local law enforcement will have a prominent role. Wisconsin was one of 6 states to receive approval by NEMA to receive executive level Incident Command Training. We are looking at the summer 2004 timeframe to conduct the 1 ½ day training, which will be limited to 20 people.

10:15 a.m. – Steve Sell (WSP alternate) arrived at the meeting.

- DMA: We are working with outreach groups. We are giving presentations on the Homeland Security Council and its ongoing activities and milestones. Our interface with Department of Homeland Security continues to accelerate. Continuing to function during these difficult times. The recent elections in Spain have resulted in Spain pulling back troops, which may be considered a “success” by Al Qaeda. We can continue to expect future threats.

3. First Responder Reports.

- Kenosha County (Ben Schliesman): We had a Southeast Regional meeting last Friday. Everyone has full plates but we are doing the best we can with what we have. We're looking forward to '04 funding allocation assessments. Kenosha is closing out the Citizen Corps grant and '02 terrorism planning grant. FY03 Part 1 exercise grants will fund an ODP exercise in Kenosha & Brown Counties. This funding will be used for a functional or full-scale exercise. We're hoping that with grants, it can be a full-scale exercise. It will be a chemical – terrorism exercise.

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- Oneida County (Ken Kortenhof): At our last Regional Meeting we focused on the special teams grant questions. Our current focus is on 2004 Domestic Preparedness Grants.
- Appleton Fire Department and Regional Response Team Network (Chief Bruce Fuerbringer for Chief Neil Cameron): Level A Teams are focusing on preparedness. Continuing to work with the grant process. Eau Claire is planning several exercises, including a full-scale exercise on June 2, 2004. Focus will be to self-evaluate response preparedness to attacks. We are also planning a late summer 2004 exercise which will include a Ricin incident at the Court house. We continue to meet and train. We will be exercising the State Lab of Hygiene relaying information to the lab through satellite phone and internet. We are using the summer to identify weak areas and shore them up.
- UW Police Chief (Sue Riseling): The UW awarded the RFP for our access control system to Excelon; it is an "end-over process". We continue to move forward on access control. Cameras and bollards are being installed at Camp Randall and the Kohl Center. Two buffer zone sites are on UW campuses. I have received calls from members in cities; they are hearing that money from the next grant will be tied to NIMS. Is this different from the State memo on Incident Command?
 - WEM (Ed Gleason): NIMS is the incident command system.
 - OJA (Mike Kunesh): The Federal grant process requires a movement towards NIMS. That is a goal in the State Strategic Plan. Applicants must show "progress" toward implementing NIMS.
 - WEM (Ed Gleason): Applicants must show progress through exercises, show that they are "embracing" NIMS - ICS, NICS and unified command are one in the same now.
 - David Woodbury: There are 9 different elements but ICS is the cornerstone.
- Badger Sheriffs (Sheriff Kurt Heuer): Regional teams (sheriffs and fire fighters) met in Wisconsin Rapids April 17-18-19 to discuss mutual areas of concerns.
- Polk County (Deputy Steve Moe): Nothing significant. We are just starting to gear training for law enforcement to broader subjects, such as Civil Air Patrol.
- OJA (Dave Steingraber): Clarification on the Specialty Team Application. We will take a look at what went out and may follow-up with a direct contact.

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4. Review and approve final draft of statewide strategic plan's goals and areas of emphasis.

Power Point Briefing by Greg Engle (OJA staff) on the '03 State of Wisconsin Homeland Security Assessment and Strategy. See Attachment 1, 4/19/04 Open Meeting Minutes. Greg also handed out updated pages 30 and 35 to the Strategic Plan. See OJA Handouts #1 and #2, 4/19/04 HLS Open Meeting Minutes. There was general discussion on distribution of the Plan. We attempted to be sufficiently general so that it can be widely distributed. There may be some vulnerabilities that we don't want distributed. We made an effort to remove some vulnerabilities. There has been further discussion and further review. This is an issue nationwide – not just in Wisconsin. The Plan went out "law enforcement sensitive".

5. Briefing on status of Wisconsin's newly created Weapons of Mass Destruction – Civil Support Team (WMD-CST).

Briefing by Chair Wilkening with assistance of LTC Marsh Schlichting. See Attachment #2, 4/19/04 HLS Open Meeting Minutes.

- Kenosha County (Ben Schliesman): Has a location been selected yet for the CST team?
- Chair Wilkening: I am scheduled to receive an update from the Site Selection Team this afternoon. We will then begin a final decision process, to include approval by Governor Doyle.

6. Other Business.

WEM (Ed Gleason): There has been much discussion on a full-scale terrorism exercise in West Salem, WI this summer. There was an article in the LaCrosse Tribune last week. It's still in the discussion stages. There has been a rumor that WEM is not supporting this. In actuality, WEM is currently evaluating the benefits of this exercise and remains in close contact with local leaders to ensure that the exercise can meet their training and exercise objectives.

11:08 a.m. – Ended teleconference Call with First Responder Representatives.

11:08 a.m. – Short Break.

11:21 a.m. – Reconvene.

11:21 a.m. – Adjourn Open Session to Convene Closed Session.

A motion was made by Dave Steingraber and seconded by Ed Gleason to adjourn the open session and go into closed session.

12:00 p.m. – Reconvene in Open Session.

Members present: Chair Major General Albert Wilkening (DMA), Ed Gleason (WEM), Mike Metcalf (CapPol), Dave Steingraber (OJA), and Jim Warren (DCI).

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Alternates present: Tom Anderson (DHFS alternate), Mike Kunesh (OJA alternate), Steve Peterson (WEM alternate), and Steven Sell (WSP alternate).

Others present: Randi Milsap (DMA Legal Counsel) and Lynn Rasmussen (DMA staff).

Quorum present

7. Announcements of Closed Session Discussion Action.

Chair Wilkening announced that the minutes for the January 30, 2004 closed session meeting were approved and each agency provided its intelligence report, to include strategic roundtable briefing.

8. Adjournment.

A motion was made by Dave Steingraber and seconded by Jim Warren to adjourn the meeting. **Motion carried.**

12:01 p.m. – Meeting Adjourned.